



Graduate School of Biomedical Sciences

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Graduate School of Biomedical Sciences – Student Progress Report and IDP

Please complete/update this form and discuss it with your dissertation advisor. Then, distribute it to your Advisory Committee members at least one week before your Advisory Committee meeting.

- Pages 1-3 – to be filled out by student and discussed with dissertation advisor before the meeting
Page 3 (bottom) – to be filled out by the dissertation advisor
Page 4 – to be filled out by the Advisory Committee at the meeting

After your Advisory Committee meeting return this form to the Graduate School Office.

Form with fields for Student Name, Meeting Date, Program (PhD or MD/PhD), MTA, Matriculated (Date), General Knowledge Exam taken on, Thesis Proposal Exam taken on, and I expect to defend my thesis in the next 6 months (Yes/No).

Please fill in the following information as it pertains to your years at the Icahn School of Medicine at Mount Sinai:

Awards, Prizes or Special Fellowships

Meetings Attended (indicate whether you presented a poster or a gave an oral presentation)

Thesis Proposal Title (if available)

Research Description (please write a few sentences briefly describing your research)

This section is to ensure that the student receives feedback on his/her progress to date, immediate goals, and long term plans. This section is to be used as a planning tool rather than an evaluation and should be updated annually.

Academic Course Planning

I plan to enroll in the following courses:

Annual Goals:

Long-term Plans:

Research Planning

Progress towards completing my research includes accomplishing the following (include specific aims to be completed, collaborations planned, and techniques to be learned):

Annual Goals:

Long-term Plans:

Conference Planning

I plan to attend the following conferences.

Annual Goals:

Long-term Plans:

Publications Planning:

Publications:

Annual Goals: Please list manuscripts in press, submitted manuscripts, or manuscripts in preparation. Include title and author list.

Long-term Plans:

Career planning:

My long and short term career goals – skills and competencies I expect to develop (e.g. leadership, grant writing, networking, etc.)

Annual Goals:

Long-term Plans

Please rate your level of satisfaction with the student in the following areas:

Work Ethic	<input type="checkbox"/> Highly Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Mixed	<input type="checkbox"/> Worried
Record keeping	<input type="checkbox"/> Highly Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Mixed	<input type="checkbox"/> Worried
Experimental skills	<input type="checkbox"/> Highly Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Mixed	<input type="checkbox"/> Worried
Analytical skills	<input type="checkbox"/> Highly Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Mixed	<input type="checkbox"/> Worried
Writing/speaking skills	<input type="checkbox"/> Highly Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Mixed	<input type="checkbox"/> Worried
Conceptual skills	<input type="checkbox"/> Highly Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Mixed	<input type="checkbox"/> Worried
Mastery of literature	<input type="checkbox"/> Highly Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Mixed	<input type="checkbox"/> Worried

The following questions should be explicitly answered at the Advisory Committee meeting so that problem areas can be identified as early and productively as possible:

Please summarize the committee’s impressions regarding the student’s progress.

What do you recommend to further the student’s skill set before the next meeting.

If the student is planning to defend his/her dissertation in the next 3-6 months, please answer the following questions:

1. The Committee certifies that the student’s mastery of the literature, conceptual skills, analytical skills, writing and presentation skills, record keeping skills and work ethic meets doctoral –level standards.
 Yes No

2. The student has made intellectual contributions as a lead author, or equivalent, on at least one manuscript published, or in press, in a peer-reviewed journal.
 Yes No

If no, please explain below why the student can proceed with writing their dissertation.

	Name	Department	Signature
Dissertation Advisor			
Advisor			
Advisor			
Advisor			
Advisor			
MTA Director			

By signing this form we certify that we have met with the student and reviewed/discussed the information in this Progress Report.